

You may take \$100.00 credit in the cash column for entertaining patients or sponsoring a blood drive at your Post home or grounds. Make entry as use of Post home or grounds.

Do enter in cash column, the rental value of all outstanding hospital equipment as per evaluation sheet. Please, total all of your columns in order to get credit for the full report.

Cancer donations must go through Department Headquarters for credit.

The only hours that are reported are visitation hours or time spent with patients on off-station activities, confined to a hospital, facility, rest home or bedfast or house bound in his or her home. Traveling hours are not reported. These are reported as miles traveled only. If traveling hours are entered, you are double dipping. The report will not be accepted. Maintenance of auto, such as gas is not reported. This committee grants \$0.14 a mile at the end of the reporting year. (Credit)

Magazines and other reading material collected from the dead-letter file at the U.S. Postal Service or from other sources where the front covers are torn off will be considered as used material. Check your evaluation sheet for values. All reading material and clothing must be clean and free of musty smells. All material must be accepted or you do not take any credit.

Hospital Equipment (use of)

Hospital beds (electric)	\$200.00	per month
Hospital beds	100.00	" "
Wheelchairs	40.00	" "
Metal Crutches	6.00	" "
Walkers	6.00	" "
Amigo	200.00	" "

Clothes (Certain Hospitals) used

Suit of clothes	\$25.00
Sport Coat	15.00
Sport slacks	15.00
Ties	.50
New Articles	Purchase Price

Books and Magazines

Books and Magazines (new)	Purchase Price
Books – Pocket Novel	\$.50
Books – Regular Bound	1.50
Puzzles	.25
Used Magazines (if accepted)	.20
Playing cards – used	.50

All new articles – Purchase Price

Entertainment: *Amateur – Use hours and mileage*
Professional – Going rate or hour and mileage, but not both.

****NOTE: Funerals are not considered as a Hospital Activity.**

ALL OF THE ABOVE RULES MUST BE FOLLOWED OR YOUR REPORT WILL BE REJECTED.