

**DEPARTMENT OF MICHIGAN
VETERANS OF FOREIGN WARS**

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(517) 485-9456**

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GENERAL ORDERS NUMBER 10

APRIL 2008

1. **Please make sure that your Post number is on all checks that are sent in to Department Headquarters!!** We can not ensure your Post will get proper credit for a donation if the check does not have the Post number on it.

Also, please notify your Post Quartermaster that checks for Camp Trotter camp fees, donations, maintenance, etc. need to be on a separate check from the regular Post donations and Camp Trotter Life Memberships have to be on a separate check from Camp Trotter fees or donations. Make the checks out to VFW Camp Trotter and earmarked for the specific donation and mail to Department.

2. **If you have not already done so, please check your Buddy Poppy order to see if you received exactly what was ordered. If any part of your order is incorrect, please contact National Headquarters immediately. Do not wait until the last minute to check your order. Also, if your Post needs poppies and have not ordered them yet, do so NOW or we cannot guarantee that the Post will receive their order in time.**

3. **ALL-STATE COMMANDERS REMINDER:**

THE ACTIVITY AND HOSPITAL REPORTS MUST BE IN DEPARTMENT HEADQUARTERS BY MAY 10, 2008 SINCE THIS REPORT WILL BE THE ONE THAT JUDGING IS BASED ON.

THE POST COMMANDERS INFORMATION SHEET AND ALL-STATE CHECKLIST ARE INCLUDED IN THIS MAILING. THE ALL-STATE ENTRY FORM SHEET ONLY MUST BE IN DEPARTMENT HEADQUARTERS BY APRIL 30, 2008 FOR JUDGING.

4. **Post officers will be elected in April.** Your attention is called to Section 217 of the National By-Laws & Manual of Procedure. Posts holding only one meeting a month may nominate in March with the nominations being held open until the election in April.
5. Post officers must be installed not less than 20 days nor more than 60 days prior to the convening of the Department Convention. They may be installed anytime from April 20 to May 30, 2008. They will assume the duties of their office at the time the incoming State Commander is installed at the Department Convention.
6. National has sent out a 2008-2009 **Post Election Report Form** to each Post Quartermaster. Posts are responsible to complete the form **immediately after elections** and mail a copy to National Headquarters or complete the information online at **<http://vfwpost.vfw.org>**

Department has sent out to each Post Commander an **Officers & Chairman's Roster Form** for the 2008-2009 year. The Commander elect is responsible to complete the form and return it to Department **immediately after elections**. **This is not the same form as the Election of Officer Form which comes from National, both the Department Roster Form and Election Report Form must be completed.**

7. **REMINDER: Proposed amendments to the Department By-Laws must be submitted to the Department Adjutant/Quartermaster no later than March 31, 2008 to allow time for publishing in the May/June issue of the MOV in accordance with Article XVI of the Department By-Laws.**
8. Delegate forms for the State Convention will be sent out to all Post Quartermasters in April. Delegate fees will be based on membership totals at National as of March 31, 2008. Each Post Quartermaster will receive a form to list their delegates and alternates. Prior to the Convention, the list of delegates attending must be received at Department Headquarters. **Any name that is not on the form will not be able to register as a delegate. Please do not send any money to Department for delegate fees until after your Post has received this form.** Also, it is mandated by the Department By-Laws that all Posts pay their Department Convention delegate fees whether or not anyone is attending the Convention. **DELEGATE CARDS WILL NOT BE MAILED. DELEGATES WILL NEED TO PICK THEM UP AT CONVENTION REGISTRATION.**
9. The Department Convention will be held June 18-22, 2008 at the Hyatt Regency in Dearborn.
10. The National Convention will be held August 16-21, 2008 in Orlando, Florida. The housing form is included in this mailing.

11. **Changes of Meeting Dates, Time and/or Place:**

- Post 2891 Meetings have been changed to the 2nd Tuesday of the month at 7:00 pm.
 Post 3055 The March meeting has been cancelled.
 Post 4090 Effective April, the meetings will be changed to the last Tuesday of the month at 7:30 pm.
 Post 9568 The April meeting has been changed to the 20th and the May meeting has been changed to the 18th.

12. **Changes and/or Corrections to Department Roster:**

- Post 796
 Q: Alan Piper 1015 Howard, Port Huron 48060 810-987-7766
- Post 6134
 Q: Michael Barnes 1112 Balmoral Ave., Fennville 49408 269-236-0839
- Post 6782
 Post Phone Number: 586-634-3054

**OFFICIAL
 ROBERT D. WEISS
 ADJUTANT/QUARTERMASTER**

**BY ORDER OF
 SHERWOOD H. PEA JR.
 STATE COMMANDER**